

Dear Parent/Carer,

It has been an absolute joy meeting and working with you and your child(ren) throughout our 2023 S1 Transition programme. Thank you for your attendance, ongoing support and partnership.

The staff team and all our partners are fully prepared and ready to support, love and encourage your child(ren) throughout their time at Winchburgh Academy and we look forward to that journey continuing with us from Tuesday 15th August.

S1 Welcome Booklet

In the email you received this letter, you will also have found a copy of your child's S1 Welcome Booklet. This document is designed to further prepare our soon to be S1 students and parents/carers for beginning S1. It includes a copy of your child's timetable. Please read through this booklet with your child(ren) and if you require more information please do not hesitate to contact our main school office in the first instance.

Day 1 - Tuesday 15th August

We have arranged a brief Welcome Reception for S1 students and we are inviting up to two parents/carers to accompany them. The morning arrangements are as follows:

9-9.10am	Arrival	Main Entrance
9.15am	Welcome Reception	Theatre
10am	Parents/Carers Depart	Via Main Exit
10.10am	S1 Morning Meeting/Assembly	Theatre

There will be photograph opportunities throughout the morning and we are expecting all our S1 pupils to be smartly dressed in line with our formal dress code for the day (please refer to the uniform/dress code leaflet emailed previously or found on the school website).

As part of the S1 Welcome Reception, students will be called to the front of the Theatre, one by one to receive their welcome pack which includes a gym (drawstring) bag, water bottle, some stationery items, a key ring and a Winchburgh Academy pin badge. Inside the pack, all students will also receive an allocated locker key, free of charge. Staff will cover all locker arrangements with students later in the morning.

Uniform

Thank you for your ongoing support regarding our uniform range and dress code. We are often complimented on our range from local and national colleagues and it is something that we will continuously work on/evolve in partnership with our students and families.

All guidance and support information for ordering can be accessed from the leaflet emailed previously and on our school website. The link for our uniform supplier (BE Uniforms) can be accessed by clicking the link below:

[Embroidered Schoolwear & Clubwear \(border-embroideries.co.uk\)](http://border-embroideries.co.uk)

Many parents/carers took up the opportunity to be fitted for uniform items during the recent Transition Marketplace evening in the school however, if you require any further support in any way (clarity/ordering/financial) – please contact our main school office and we will always be delighted to help.

Some useful information about further ways to support families who are eligible, as appropriate, can be viewed by clicking the links below:

<http://bitly.ws/y6xq>

<https://schoolbank-westlothian.org/>

Netbooks/IT Devices

Our state of the art school enables us to access high speed/high quality Wi-Fi throughout the building, safely controlled in line with West Lothian Council policy and practice. Almost all of our learning will be accessed via Microsoft Teams/OneNote. This is fundamental for supporting young people with additional support needs and ensuring consistent, inclusive pedagogy across the whole school.

We have a Netbook available in school for every young person throughout next session. There will be a procedure in place where they will collect their Netbook as part of their morning routine and they will return them to the charging station at the end of each day before they leave. It will be their responsibility to keep their Netbook safe over the course of the day. Netbooks will not be taken home. Anyone who has any questions/queries, please contact the school office in the first instance.

If you would like any further information in advance of your child(ren) starting S1, please do not hesitate to contact us.

Finally, I wish each of you and your loved ones, a restful and relaxing summer and I can assure you that we are ready to welcome you and your children to our Academy in August. Welcome to your new school and welcome to the Winchburgh Academy team.

Best wishes,



Jonny Mitchell