

Winchburgh Academy

Parent - Carer Partnership

Parent Council Minutes - Monday 29th May 2023

Attendance: J Mitchell, C Kerr, L Sillars, L Ross, K Stirling, F Walker, S Black, W Irvine, J Barrett, G Black (in attendance)

Apologies: None made

Funds: £187.97 - awaiting a second account opening

1. Previous minutes

Previous minutes were read and approved.

2. Headteacher/Deputy Head Update

Staff Update - Mr Mitchell confirmed the following positions

- Deputy Head - Colin Kerr
- English - Karen Borthwick
- Science - Stacey McCallum
- PT Pupil Support - Sarah Oliver
- Pupil Support Worker - Laura Johnstone
- PE - KerryAnn Charles - PE

Some positions will be filled in partnership with Inveralmond:

- Business Teacher – Eva Scott
- Modern languages (French and Spanish) -Laura Smith

Modern languages will be taught as a hybrid subject with 1 period per week in school and 2 periods online (Spanish only). This will prepare students for highers where more classes will be online.

2 more Pupil Support staff are still required - we should have 3 in total (including Mrs Johnstone)

Positions to be appointed

- PE & Health
- PT Technologist (to be shared ½ and ½ with Sinclair Academy)
- PT Maths - J Mitchell to update
- Home Economics

- Drama

3. Update on Facebook/email communications

- Open Facebook page is open but only has 24 followers - agreed it needs boosted.
- Email not set up yet. This needs to be connected to a personal account, so has been paused for now.
- It was agreed to use the main Facebook (open) group to communicate in the meantime.
- Connect.scot is up and running

4. Update on School MarketPlace

Some parents were volunteering to fundraise.

5. Key dates/Rest of term

Upcoming key dates and achievements

- 14th May was family reflection day
- School awarded Bronze Sports Award in May
- S1 tracking updates sent out 17th May
- P7 transitions had started
- Sports Day Friday 2nd June?
- Award Ceremony Fri 16th June (am).- Family/carers welcome. Family BBQ - Approx. 1.5 hours total Full plan TBC - will be free/donation. J Mitchell will send details & PCP will promote by social media
- 21, 22nd & 23rd June will be activities week. Children have the choice of Archery, canoeing or mountain biking
- Last day of term Friday 30th June - Reflection Assembly - all welcome
- Staff resume Monday 14th August
- Pupils resume Tuesday 15th August
- Award Ceremony - September '23. Date TBC

Presence in school

6. Date of next meeting

Monday 28th August - TBC

AGM 11th September at 6.30pm – TBC (subsequently agreed as 25 Sept 6pm)

7. Other Matters

Bullying

S.Black raised the issue - can the PCP do anything?

J Mitchell confirmed there is an improvement plan in place and a bullying policy on the school website. J Mitchell stressed if pupils and/or parents have an issue with bullying it must be raised with the school. Pupil support is in place to support pupils and parents/carers.

J Mitchell listed the measure already in place:

Time in corridors is reduced due to the 100 minute periods.

Pupils have support from PSR, Pupil support, Head & Deputy

Bronze Rights and Respect Award - aiming for silver.

Family health and well-being events

Reports based on school values, not just academics

Offer a variety of extra curricular clubs and activities, to help form bonds and friendships

J Mitchell stated what Winchburgh Academy have co-written and added to the school website:

Prevent & Managing Bullying Policy - this will be reviewed yearly

Positive Relationship Policy

There are plans to implement:

Race Equality Policy

A referral form via a QR code, so pupils can request support/report an issue using their mobile, making it easier to self refer. The QR code can be used by a 3rd party so pupils can report another pupil in need.

Increase the impact of health and well-being

Offer more after school clubs

Preventing Bullying Session/class/workshop _ This is to be added to the next agenda for discussion