

Winchburgh Academy
Parent-Carer Partnership
Parent Council Minutes

Wednesday 8th February 2024-04-23

Attendance: J Mitchell, C Kerr, L Ross, S Black, W Irvine, L Sillars, F Walker, J Baker, K Stirling, B Stavert

Apologies: J Barrett and S Parker

Funds:4172.68

Everyone was welcomed to the meeting by L Ross – meeting started at 6.20pm

1. Previous minutes

Previous minutes were approved with a few spelling mistakes noted.

2. Fundraising updates/plan

- Update on the Christmas hamper raffle it raised £156
- It was agreed by the committee that there would be 2 main fairs a year – summer and Christmas fair.
- It was asked if students could do crafts for these events. J Mitchell this may be done via business or CDT lessons with notice. It was suggested that these crafts maybe able to be done via an after school club. J Mitchell would check if this is possible.
- Talking about the summer fair, it was asked if there could be an possibility to use games during the fair. Timing either 12pm-4pm or 1pm-4pm sticking to a Saturday. It was agreed that the Summer fair would be on the 1st of June at 1pm-4pm. Possibility of having traders to set up the night before. Janitor overtime is to factor into the expenses.
- F Walker to have a separate fundraising meeting to complete the final details.
- The fundraiser is to be put onto Facebook to ask for volunteers.

3. Treasurer update

- £156 to be added to the funding account.
- Lottery licence has been applied for and paid for.
- Treasures and President are having a separate meeting

4. Headteacher / Deputy head update

- Winchburgh winter ball for 1st and 2nd years was deemed a success and had an attendance of 60 pupils.
- Winter concert on the 22nd of December was deemed a success and J Mitchell thanked family members that came and the students that performed. There was positive comments from parents/carers.
- Values and reflection theme being present was on the 22nd of December, J Mitchell thanks Laura MacIntosh for the effort they put in.
- Aim meeting for staff – teachers engaging in learning expanding, focus on reading, numerous and maths. Joint planning happening between high school and primary schools.
- 15th of January – The turnout of S1 and S2 parents to the S3 curriculum was high. Thanks were given by J Mitchell for everyone that attended. Positive feedback from students.
- P7 information evening – Everyone that is in Winchburgh primary has applied to come to Winchburgh Academy. The information evening was well attended. 61 pupils to come into the school as the new S1 – this might increase.
- Upcoming important dates – S1 parents evening , this Friday. S2 parents evening 23rd and 27th of February. School holiday 10th of February to the 20th of February. 1st of March family event
- Formal update to be given next meeting.
- School fund is £4172.86

5. Next meeting

- Next meeting pupil invites will be going out – this is to have pupils attend the committee meetings.
- Discussion of the opportunities for foreign trips.

6. AOCB & close

- Road safety was mentioned again, this will be discussed at the next meeting
- Was asked if any of the committee member would like to be a volunteer as a lay member for school inspector
- S Black informed the committee that she would be doing a part of her university honours project at the school. She set out the activities that would be done by the students and what the information would be used for.

Next meeting – 1st of May – 6.15pm

Meeting closed at 8pm.