

Dear Parent/Carer,

It has been an absolute joy meeting and working with you and your child(ren) throughout our 2024 S1 Transition programme. Thank you for your attendance, ongoing support and partnership.

The staff team and all our partners are fully prepared and ready to support, love and encourage your child(ren) throughout their time at Winchburgh Academy and we look forward to that journey continuing with us from Tuesday 13th August.

S1 Welcome Booklet

In the email you received this letter, you will also have found a copy of your child's S1 Welcome Booklet. This document is designed to further prepare our soon to be S1 students and parents/carers for beginning S1. It includes a copy of your child's timetable. Please read through this booklet with your child(ren) and if you require more information please do not hesitate to contact our main school office in the first instance.

Day 1 - Tuesday 13th August

We have arranged a brief Welcome Reception for S1 students and we are inviting up to two parents/carers to accompany them. The morning arrangements are as follows:

9-9.10am	Arrival	Main Entrance
9.15am	Welcome Reception	Theatre
10am	Parents/Carers Depart	Via Main Exit
10.10am	S1 Morning Meeting/Assembly	Theatre

There will be photograph opportunities throughout the morning and we are looking forward to seeing all our S1 pupils smartly dressed in line with our formal dress code for the day (white shirt/blouse, Winchburgh Academy school tie, black trousers/skirt, black shoes).

As part of the S1 Welcome Reception, students will be called to the front of the Theatre, one by one to receive their welcome pack. Within the pack, students will receive their timetable along with a gym bag, pin badge, stationary and an allocated locker key, free of charge. Staff will cover all locker arrangements with students later in the morning.

Uniform

We are often complimented on our range from local and national colleagues and our school dress range is something that we will continuously work on/evolve in partnership with our students and families. Scottish Government are soon to publish statutory requirements to all schools in Scotland soon, following a slight delay, which will inform any next steps in regard to our policies throughout next session. Our aim is to ensure a dress range that is suitable and comfortable for all learners whilst maintaining safety, identity and pride in being part of the Winchburgh Academy team.

Attached to the email that included this letter, you will also have a copy of our school dress range leaflet. In summary, we ask for your support is ensuring that your child has access to the following uniform items:

Plain white school shirt/blouse
Black school trousers/skirt
Winchburgh Academy tie (one is provided free of charge)
All black school shoes/footwear
School Blazer is optional
PE kit including a Winchburgh Academy sports top and a pair of Winchburgh Academy shorts/skort

Additionally, we have a full range of items available including Winchburgh Academy hooded tops, leggings, tracksuit trousers and a quarter zip long sleeved top sports.

Although we always encourage and appreciate your support with students wearing Winchburgh Academy branded items, if/when absolutely necessary, students are at least expected to wear appropriate, unbranded school colours at all times, for example navy blue tracksuit/jogging bottoms/leggings/jumpers.

Any other items are not considered as Winchburgh Academy uniform and students/families will be supported to attend in uniform at all times.

To order/enquire, the link for our uniform supplier (BE Uniforms) can be accessed by clicking the link below:

[Embroidered Schoolwear & Clubwear \(border-embroideries.co.uk\)](http://border-embroideries.co.uk)

Many parents/carers took up the opportunity to be fitted for uniform items during the recent Transition Marketplace evening in the school however, if you require any further support in any way (clarity/ordering/financial) – please contact our main school office and we will always be delighted to help.

Some useful information about further ways to support families who are eligible, as appropriate, can be viewed by clicking the links below:

<http://bitly.ws/y6xq>

<https://schoolbank-westlothian.org/>

<https://www.westlothian.gov.uk/article/80941/School-Clothing-Grants-Free-School-Meals-Milk-Frequently-Asked-Questions>

2024-25 Family Calendar

Attached to the email you found this letter is our version 1 family calendar for 2024-25. You are joining a thriving school community and we look forward to seeing you and your children on many occasions throughout next session. As we continue to grow and evolve our school heritage and traditions, it is understandable that it is not always possible to foresee absolutely everything and highlight on the calendar. We will do our very best to keep to calendar dates/times throughout next session for your own personal planning, but where there may necessary amendments and additions, we will communicate in as much advance as possible.

If you would like any further information in advance of your child(ren) starting S1, please do not hesitate to contact us.

Finally, I wish each of you and your loved ones, a restful and relaxing summer and I can assure you that we are ready to welcome you and your children to our Academy on Tuesday 13th August at 9am. Welcome to your new school and welcome to the Winchburgh Academy team.

Best wishes,



Jonny Mitchell