



Winchburgh Academy  
Parent-Carer Partnership  
Parent Council Meeting

**Wednesday 19<sup>th</sup> November 2025**

Attendance: J. Mitchell, C. Kerr, L. Ross, J. Baker, L Pacitti, N. Alexander, W. Irvine, J. Barrett, A. Murdoch

In attendance: M. Nicholson

Apologies: L Sillars, F. Walker, S. Black (resigned)

Meeting started at 6.20pm.

1. Previous Minutes

Previous minutes adopted. Aileen Murdoch has joined the committee.

Action carried forward: The committee discussed the proposal to set up a school noticeboard to display information, minutes, and PCP details.

2. Fundraising

Winter Fair 2025

The committee discussed the success of the Christmas Fair and expressed thanks to everyone who organised and supported it.

Funds raised: total of **£1,234.95**

Mr Mitchell noted the positive impact of the event on a wider Winchburgh community.

The committee discussed the need to re-establish a fundraising team to plan future events.

3. Treasurer Update

£2,433.03 on account & £90 cash in the PCP funds.



£4.25 monthly charges started earlier in the year. J. Baker and L. Ross to follow up with the bank.

#### Funding request

C. McKintosh requested £1,450 to cover transport costs for a math's residential experience. The committee proposed reviewing the principles for funding requests to ensure fairness in fund distribution. £300 will be donated to school funds in line with the agreed fundraising policy.

#### 4. World Challenge

M. Nicholson presented an opportunity for Winchburgh students to take part in the World Challenge—a 13-day expedition in Malaysia. This once-in-a-lifetime experience aims to help young people see themselves, others, and the world differently, while developing confidence, independence, and resilience.

The opportunity is open to 3rd and 4th-year groups, with up to 12 young people selected. The expedition will take place in June 2027. The experience is designed to be inclusive, and a fundraising committee will be set up to support participation.

#### 5. Headteacher / Deputy Head Update

##### General

Autumn celebration letter to be issued soon

##### Catchment Areas

A proposal for changes to catchment areas in West Lothian has been shared with all parents/carers via school email. Parents/carers are encouraged to review and comment on the proposed changes. Statutory consultation will take place on 9th December in Winchburgh. All affected parties are encouraged to attend and/or provide feedback.

##### Mobile phone Policy

No changes to the current mobile phone policies - staff and young people should continue following existing guidance.

##### Staff Update

- A. Kemp appointed as PE teacher
- PT Science and Art position to be advertised shortly



- Permanent Geography teacher post to be filled

## 6. AOCB

School Funds £9,361.47

J. Mitchell expressed thanks for all support provided to the school and to L. Ross for chairing.

Meeting ended 7.40pm

Next meeting proposed date: 14<sup>th</sup> January 2026